**GRADING RUBRIC- WRITING ASSIGNMENT**

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| **CATEGORY** | **EXCELLENT 5** | **GOOD 4-3** | **NOT ACCEPTABLE 2-1** |
| **Organization & Neatness** | A very complete job, with  appropriate heading and questions  properly placed, is neatly written  or typed, and is easy to read with  no distracting error corrections.        **It was done with pride.** | A fairly complete job, appropriate  heading and questions may not be  placed in proper order, is somewhat neatly written or typed, may be slightly stained or may have two or more distracting error corrections.      **It was done with care.** | An incomplete and poorly  completed job, appropriate  Heading and/or questions may be  incomplete or missing, may  appear as though it was  improperly stored, may have many distracting error corrections.    **It was done in a hurry.** |
| **Response**  **& Analysis** | A very complete job with answers  showing good understanding where  needed, responses go beyond  copying text, evidence of attempt  to go beyond a minimal search for  the answer. | Most parts of the assignment  completed but some answers  showing minimal understanding. | Incomplete, poorly done work,  answers demonstrate little  understanding. |
| **Writing**  **Conventions** | Sentences and paragraphs are  complete, well-constructed and of  varied structure, with no errors in  grammar or spelling. | Most sentences are complete and  well constructed, paragraphing  needs some work, writer makes 3-4  errors in grammar and/or spelling. | Many sentence fragments or  run-on sentences OR paragraphing needs lots of work, writer makes more than 4 errors in grammar and/or structure. |